

Rawlins County Unified School District # 105
Board of Education Meeting Minutes
6:30 p.m., July 20, 2020
Rawlins County Elementary Cafeteria

Board Members Present: Megan Rippe, Dianna Kastens, Terry Ballard, Matt Finley, Jessica Miller, Isaac Marintzer, Bill Finley

Others Present: Eric Stoddard, Wes Dreyer, Matt Smith, Alyssa Vanderhoof, Emily Green, Brenda Schilde, Mica Johnson, Kayla Unger, Dana Juenemann, Emily McQuitty, Ami Klein, Susan Brenn, Xanthier Brenn

21-001 Approval of Agenda

Motion by Matt Finley second by Isaac Marintzer to approve the agenda as amended. Motion carried 7-0.

21-002 Approval of Minutes of June 15, 2020

Motion by Terry Ballard second by Matt Finley to approve the minutes of the June 15, 2020 board meeting as presented. Motion carried 7-0.

21-003 Consent Agenda Reorganization

Appointments:

- a) Superintendent of Schools – Eric Stoddard
- b) Clerk of the Board Emily Green
- c) Deputy Clerk – Melissa Micek
- d) Treasurer of Board –Susan McCain
- e) Food Service Representative – Emily Green
- f) Hearing Officer for Lunch Applications – Eric Stoddard
- g) KPERS Designated Agent – Emily Green
- h) Truancy Officers, Prior Enrolled Students – Bldg. Principals
- i) Truancy Officers, Non-Enrolled Students – Eric Stoddard
- j) Section 504 Coordinator – Eric Stoddard
- k) Title VI Coordinator – Eric Stoddard
- l) Title VII Coordinator – Eric Stoddard
- m) Title IX Coordinator – Emily Green
- n) Homeless Coordinator – Eric Stoddard
- o) Freedom of Information Officer – Eric Stoddard
- p) District Custodian of Records – Emily Green
- q) RCHS Custodian of Records – Matt Smith
- r) RCES Custodian of Records – Alyssa Vanderhoof
- s) School Attorney – KASB Legal Department
- t) Petty Cash Limits:
 - i. USD Office \$500 ii. RCHS \$300 iii. RCES \$300
- u) Employee Bonds: i. Clerk \$25,000 ii. Treasurer \$25,000 iii. Superintendent \$25,000
- v) Official Newspaper of Legal Publications: Rawlins County Square Deal
- w) Designating The Bank as the official depository of funds for the district.
- x) Adoption of 1,116 Hour Calendar
- y) Adopt GAAP Waiver Resolution
- z) Adopt Mileage Payment Amount at the state rate of \$0.575
- a1) Adopt an early payment request policy per K.S.A 12-105b(e) and designate the clerk to make such payments

a2) Designate building principals and secretaries to be responsible for gate receipts following K.S.A. 72-8202d

a3) Designate March 12 and April 5, 2021 as inclement weather make-up days.

a4) Insurance coverage- Herndon Insurance Agency, agents for EMC Insurance

Motion by Jessica Miller second by Isaac Marintzer to approve the consent agenda reorganization appointments with the exception of making Melissa Micek deputy clerk and removing item a3. Motion carried 7-0.

21-004 Appointment of NKESC Board Representative

Motion by Dianna Kastens second by Isaac Marintzer to appoint Jessica Miller as our USD 105 rep to the NKESC Board. Motion carried 7-0.

21-005 Appointment of Northwest Tech Board Representative

Motion by Jessica Miller second by Dianna Kastens to appoint Wesley Dreyer as our USD 105 rep to the Northwest Tech Board. Motion carried 7-0.

21-006 Recognition of Masons Shrine Circus Trip 5th Grade

This item was removed from the agenda

21-007 First Read – GAT Staff Use of Communication Device Policy

The Board will review the Use of Communication Device Policy.

21-008 Approval of God’s Little Saints transportation request

Motion by Matt Finley second by Isaac Marintzer to approve God’s Little Saints Preschool transportation request for the use of our school buses and transportation of students for the upcoming school year. Motion carried 7-0.

21-009 Approval of Western Plains Arts Association membership

Motion by Dianna Kastens second by Terry Ballard to approve joining the Western Plains Arts Association this year at a sponsor level of \$200. Motion carried 7-0.

21-010 Preliminary Budget Figures

Mr. Dreyer shared the preliminary budget figures.

21-011 Approval for Budget Publication and set Budget Hearing for Aug 17th

Motion by Matt Finley second by Dianna Kastens to approve to publish the notice of hearing by August 7th and set the budget hearing for August 17th at 6:30pm. Motion carried 7-0.

21-012 Van Bids

Motion by Matt Finley second by Isaac Marintzer to approve the bid of \$30,092.90 and purchase the 10-passenger van from Yost Ford. Motion carried 7-0.

21-013 Approval of Bids for Surplus Property

Motion by Matt Finley second by Jessica Miller to approve the bids for surplus property purchase of the base cabinet for \$100 and the two wall cabinets for \$30. Motion carried 7-0.

21-014 USD 105 COVID Response Update

Mr. Stoddard gave an update on reopening plans for USD 105, shared Governor Kelly's recent mandates for public schools, and shared the results from the staff and family COVID-19 surveys.

21-015 District Goals for 2020-21 School Year

Mr. Stoddard proposed to come back in a couple weeks as a board and set some goals for the 2020-2021 school year.

21-016 Admin Reports

Superintendent

- Provided an update on COVID-19 covered in 21-014.

RCJSH Principal

- Currently working on reopening plans at RCJHS/RCHS
- The KSHSAA meeting was recently cancelled however, as of now we can still do all the summer activities as planned until further notice.
- League update: each school in the league is meeting to share what the guidelines are in place for each district.
- CCC Comp classes update: CCC is giving the HS comp kids more time to complete their classes this Fall than what is allowed at the college level.

RCES Principal

- Currently working on reopening plans at RCES

21-017 Payment of Claims

Motion by Jessica Miller second by Isaac Marintzer to approve the payment of claims as presented. Motion carried 7-0.

21-018 Ex Session for Non-Elected Personnel

Motion by Jessica Miller second by Isaac Marintzer to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 5 minutes and return to open session at 8:12pm. Executive session shall include the board, administration, and Wes Dreyer. Motion carried 7-0.

The Board returned to open session at 8:12pm.

21-019 Action on Executive Session

Motion by Matt Finley second by Dianna Kastens to accept the resignation of Cynthia Buck as para and accept the resignation of Tim McFee as High School Assistant Wrestling Coach with great appreciation for their work for USD 105, to hire Dana Juenemann as the Jr High Assistant Girls Basketball Coach for the 2020-2021 school year, and hire Deone Horinek as the High School Cross Country Coach for the 2020-2021 school year. Motion carried 7-0.

21-020 Executive Session for Negotiations

Motion by Jessica Miller second by Isaac Marintzer to go into executive session for negotiations to protect the privacy of the individuals involved for 5 minutes and return to open session at 8:20pm. Executive session shall include the board, administration, and Wes Dreyer. Motion carried 7-0.

The Board returned to open session at 8:20pm.

21-021 Action on Executive Session - Approval of Negotiated Agreement Changes

This item was tabled.

21-022 Executive Session for Non-Elected Personnel

Motion by Matt Finley second by Isaac Marintzer to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 15 minutes and return to open session at 8:44pm. Executive session shall include the board, administration and Wesley Dreyer. Motion carried 7-0.

The Board returned to open session at 8:44 pm.

Motion by Matt Finley second by Isaac Marintzer to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 10 minutes and return to open session at 8:56pm. Executive session shall include the board, administration and Wesley Dreyer. Motion carried 7-0.

Jessica Miller exited the executive session at 8:51pm.

The board returned to open session at 8:56 pm.

21-023 Action on Executive Session Classified Salaries

Motion by Matt Finley second by Isaac Marintzer to approve the changes to classified personnel pay with a 3.25% increase with the exception of Emily Green, Norman Miller, and Susie McCain; approving a \$1.00/hr increase for Emily Green, a \$1.00/hr plus 3.25% increase for Susie McCain and no increase for Norman Miller. Motion carried 7-0.

21-024 Executive Session for Non-Elected Personnel

Motion by Isaac Marintzer second by Dianna Kastens to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 15 minutes and return to open session at 9:16 pm. Executive session shall include the board, Eric Stoddard, Wes Dreyer and Alyssa Vanderhoof. Motion carried 7-0.

The Board returned to open session at 9:16pm.

21-025 Executive Session for Non-Elected Personnel

Motion by Matt Finley second by Isaac Marintzer to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 10 minutes and return to open session at 9:28pm. Executive session shall include the board, Wes Dreyer, and Eric Stoddard. Motion carried 7-0.

The Board returned to open session at 9:28pm.

Motion by Matt Finley second by Isaac Marintzer to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 15 minutes and return to open session at 9:45pm. Executive session shall include the board, Wes Dreyer, and Eric Stoddard. Motion carried 7-0.

The Board returned to open session at 9:45pm.

Motion by Matt Finley second by Isaac Marintzer to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 10 minutes and return to open session at 9:58pm. Executive session shall include the board, Wes Dreyer, and Eric Stoddard. Motion carried 7-0.

The Board returned to open session at 9:58pm.

21-026 Action on Executive Session – Administrator Salaries

Motion by Matt Finley second by Isaac Marintzer to set administrative salaries to the following:

Alyssa Vanderhoof: \$65,000

Matt Smith: \$83,430

Eric Stoddard: \$85,000

Wesley Dreyer: \$42,000 at 3 days/week

Motion carried 7-0.

21-027 Adjournment

Motion by Isaac Marintzer second by Jessica Miller to adjourn the meeting. Motion carried 7-0.

Emily Green
Clerk of the Board